
SCRUTINY BOARD (ENVIRONMENT AND HOUSING)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Tuesday, 2nd February, 2016 at 1.30 pm

(A pre-meeting will take place for ALL Members of the Board at 1.00 p.m.)

MEMBERSHIP

Councillors

J Bentley Weetwood;
D Collins Horsforth;
A Gabriel Beeston and Holbeck;
P Grahame Cross Gates and Whinmoor;
M Iqbal City and Hunslet;
A Khan Burmantofts and Richmond Hill;
M Lyons Temple Newsam;
J Procter (Chair) Wetherby;
J Pryor Headingley;
K Ritchie Bramley and Stanningley;
G Wilkinson Wetherby;

Please note: Certain or all items on this agenda may be recorded

Agenda compiled by:
Guy Close
Scrutiny Support Unit
Tel: 39 50878

Principal Scrutiny Adviser:
Angela Brogden
Tel: 24 74553

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items have been identified.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES</p> <p>To receive any apologies for absence and notification of substitutes.</p>	
6			<p>MINUTES - 12 JANUARY 2016</p> <p>To confirm as a correct record, the minutes of the meeting held on 12 January 2016.</p>	1 - 6
7			<p>FLOODING - THE ROLE AND IMPACT ON SERVICE AREAS WITHIN ENVIRONMENT AND HOUSING</p> <p>To receive a report from the Head of Scrutiny and Member Development in response to the Board's request to receive a briefing on flooding and the role and impact of services areas within Environment and Housing.</p>	7 - 28
8			<p>PERFORMANCE UPDATE</p> <p>To receive a report from the Director of Environment and Housing presenting performance information relevant to the Board's remit.</p>	29 - 50

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>PROVISION OF POLICE COMMUNITY SUPPORT OFFICERS IN LEEDS</p> <p>To consider a report from the Head of Scrutiny and Member Development presenting the draft statement of the Scrutiny Board following its recent review of the provision of PCSOs in Leeds.</p> <p>(Draft statement to follow)</p>	51 - 52
10			<p>WORK SCHEDULE</p> <p>To consider the Board's work schedule for the forthcoming municipal year.</p>	53 - 64
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>Tuesday, 22 March 2016 at 1.30 pm (pre-meeting for all Board Members at 1.00 pm).</p> <p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete. 	

SCRUTINY BOARD (ENVIRONMENT AND HOUSING)

TUESDAY, 12TH JANUARY, 2016

PRESENT: Councillor J Procter in the Chair

Councillors J Bentley, D Collins, A Gabriel,
P Grahame, R Grahame, A Khan, J Pryor,
K Ritchie and G Wilkinson

59 Late Items

There were no late items.

60 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

61 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillors M Iqbal and M Lyons. Notification was received that Councillor R Grahame was substituting for Councillor M Iqbal.

62 Minutes - 8 December 2015

RESOLVED – That the minutes of the meeting held on 8 December 2015 be approved as a correct record.

63 Effective lettings and tenancy management

The Head of Scrutiny and Member Development submitted a report which presented a further update in relation to effective lettings and tenancy management proposals. As part of this, a copy of the previous detailed report provided to the Scrutiny Board in November was appended for ease of reference.

The following were in attendance:

- Councillor Debra Coupar, Executive Member (Communities)
- Neil Evans, Director of Environment and Housing
- Liz Cook, Chief Officer (Housing Management)
- Jill Wildman, Head of Housing Management
- Mandy Sawyer, Head of Neighbourhood Services
- Kathryn Bramall, Housing Manager.

The Board received a brief presentation focussing on; the rationale for reviewing existing policies and procedures; Housing and Planning Bill changes; and the key elements to effective lettings and tenancy management.

Draft minutes to be approved at the meeting
to be held on Tuesday, 2nd February, 2016

The Board was invited to provide any comment on the proposals at this stage to help inform the report to Executive Board in February 2016.

The key areas of discussion were:

- The importance of ensuring a consistent approach towards conducting checks on previous criminal and anti-social behaviour when letting council properties. Members noted that guidance regarding this had been provided to all Housing Officers and therefore requested that a copy of this guidance be forwarded to the Scrutiny Board.
- Achieving a consistent approach through effective staff training programmes.
- Confirmation that the Council was awaiting further details regarding selling off high value homes to fund affordable housing development.
- Clarification provided regarding higher rent levels for households earning over £30k.
- Development of family friendly blocks and other appropriate high rise provision. The Board was assured that following the wider policy consultation process, more localised consultations around specific blocks would be undertaken and involve Ward Councillors.
- Confirmation that most Annual Home Visits (AVH) were made by appointment. Unannounced inspections were undertaken when there were concerns about tenant behaviour.
- The Board acknowledged the need for greater consistency and transparency in relation to local lettings policies generally. In particular, the Board discussed the local connections criteria that will also form part of the wider consultation process for review.
- The Board requested that the director's report to Executive Board in February clearly sets out the directorate's commitment to further consult with Scrutiny regarding the details of any revised local lettings policies prior to approval. It was noted that the proposed consultation timeline indicated that Scrutiny would be consulted on final proposals in July 2016.
- The Board emphasised the importance of promoting harmonious communities and particularly recognised the need to encourage community engagement amongst residents within new build homes delivered through the Council House Growth programme.
- The importance of pre-tenancy training and ensuring that it was accessible, e.g. development of on-line learning.
- Development of sheltered and extra care housing provision in Ardsley and Yeadon.

RESOLVED –

- (a) That the report and presentation be noted.
- (b) That the guidance provided to Housing Officers be forwarded to the Board for information.

- (c) That the report to Executive Board in February 2016 includes a commitment to re-consult Scrutiny on details of any revised local lettings policies prior to approval.

64 2016/17 Initial Budget Proposals

The Head of Scrutiny and Member Development submitted a report which introduced the initial budget proposals for 2016/17.

The following information was appended to the report:

- 2016/17 Budget Strategy
- Savings Options for Directorates 2016/17

The following were in attendance:

- Councillor Debra Coupar, Executive Member (Communities)
- Councillor Mark Dobson, Executive Member (Environmental Protection and Community Safety)
- Neil Evans, Director of Environment and Housing
- Richard Ellis, Head of Finance, Environment and Housing.

The key areas of discussion were:

- Increasing income through potential upgrading of cafe facilities at Golden Acre and Temple Newsam.
- Development of payment options at Council owned car parking facilities. The Board was advised that a 'park mobile' app had been successfully introduced. It was noted that there had been a 50% take up at Woodhouse Lane car park.
- Whether there was scope to increase the number of fixed penalty notices issued in relation to littering and dog fouling. The Board was advised that the Council employed a private firm that had responsibility for issuing fixed penalty notices in the city centre. It was not considered viable for the firm to operate in other parts of the city.
- A suggestion that the role of parking enforcement officers be extended to include reporting instances of dog fouling and littering.
- An acknowledgement of the positive work undertaken by locality teams.

RESOLVED – That the Board notes the Executive Board's initial budget proposals for 2016/17.

65 Community Safety Related Matters

The Director of Environment and Housing submitted a report which provided an update on a number of community safety related themes that were presented to the Board in October 2015.

The following were in attendance:

- Councillor Mark Dobson, Executive Member (Environmental Protection and Community Safety)
- Neil Evans, Director of Environment and Housing
- Superintendent Sam Millar, Chief Officer (Community Safety).

The key areas of discussion were:

- A request that the Board be provided with an update on recent legislation in relation to New Psychoactive Substances (NPS).
- An assurance that Ward Members were to be consulted prior to the decommissioning of CCTV cameras. The Board was advised that alternative technologies were also being explored. It was suggested that the Board be provided with an update on potential options to be delivered by LeedsWatch.
- Concern regarding the functioning of some cameras.
- A request for feedback regarding the Cross Green Industrial Estate scheme.
- Confirmation that the Police and Crime Commissioner is committed to match fund any partners wishing to invest in additional PCSOs on a 50/50 basis and will make this offer clear to other public bodies, i.e. parish and town councils.

RESOLVED –

- (a) That the update on community safety related themes be noted.
- (b) That the above updates and requests for information be provided.

66 Work Schedule

The Head of Scrutiny and Member Development submitted a report which invited Members to consider the Board's work schedule for the 2015/16 municipal year.

The following updates were noted:

- That the April Board meeting had moved to Tuesday, 26 April 2016 at 1.30pm.
- A working group meeting on PCSOs had been scheduled for Thursday, 21 January 2016.

It was also suggested that the February Board meeting included an update on flooding and general performance issues and that recycling and the waste strategy be discussed as part of the April Board meeting.

RESOLVED – That the work schedule, as amended, be approved.

67 Date and Time of Next Meeting

Tuesday, 2 February 2016 at 1.30pm (pre-meeting for all Board Members at 1.00pm)

(The meeting concluded at 3.40pm)

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Report author: Angela Brogden
Tel: 247 4553

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Environment and Housing)

Date: 2nd February 2016

Subject: Flooding – the role and impact on service areas within Environment and Housing.

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. At its meeting in January, the Scrutiny Board acknowledged the unprecedented flooding event in December across various parts of the city as a result of Storm Eva. It was also noted that the Executive Board would be considering a general report at its meeting on 20th January 2016 surrounding the impact of Storm Eva in Leeds and the Council’s strategic recovery approach. A copy of the Executive Board report is attached for Members’ information and the minutes of this meeting are also attached to this agenda as part of the work schedule item.

2. Members requested that, as part of the Board’s environment themed meeting in February, the Director of Environment and Housing provides a briefing to the Scrutiny Board on this matter to explain the specific role and impact on service areas within this particular directorate. The Director will therefore be attending today’s meeting to provide this briefing.

Recommendation

3. Members are asked to note the attached Executive Board report in relation to Storm Eva and to provide any further comment in relation to the role and impact on services areas within the Environment and Housing directorate.

Background documents¹

4. None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Report of the Assistant Chief Executive (Citizens and Communities)

Report to Executive Board

Date: 20 January 2016

Subject: Storm Eva – Recovery Plan

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Adel and Wharfedale, Armley, Beeston and Holbeck, Bramley and Stanningley, Burmantofts and Richmond Hill, City and Hunslet, Guiseley and Rawdon, Harewood, Horsforth, Kippax and Methley, Kirkstall, Otley and Yeadon, Rothwell, Wetherby		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. On 26/27th December 2015 Leeds experienced an unprecedented flooding event in various parts of the city that has had a big impact on those businesses and residents affected. Local communities, volunteers, local and regional public services responded in an incredible way, using press, PR and social media to engage anybody who could help. At the same time, there were similar flooding incidents in other areas of Yorkshire. We are working with key partners and other councils through the West Yorkshire Resilience Forum, and liaison with various government departments on issues relating to flood recovery but also in regard to future requirements for flood alleviation.
2. The assessment of properties affected in the hours after the flood event occurred was between 300-400 businesses and approximately 2000 residential properties. These figures change daily as services assess those affected and more people report the impact of the floods. The figures as of 12 January indicate that 519 businesses have been affected, 1732 residential properties and 14 other properties (e.g. sports clubs, churches etc.) have been flooded or have been affected by flooding. That's 2265 properties affected in total. Some specific examples are included in the main body of the report to illustrate the range of impacts ranging from minimal disruption to complete devastation to people's livelihoods and businesses. Flooding of this nature causes significant issues beyond just water

penetration with impacts on the sewerage system and silt from overflowing rivers leaving a significant mess to clean-up with the obvious smell and hygiene issues that are left once the water has receded. Important infrastructure was also affected, such as bridges, roads, ICT/data cables, as well as some council buildings being flooded. The longer term economic impact of Storm Eva is also a significant concern. Work is ongoing to quantify the full impact and costs and also to develop a regeneration plan for the main areas affected as well as understanding the requirements for further flood alleviation measures.

3. Staff from the local authority, emergency services and specialist bodies such as the Environment Agency and Yorkshire Water, worked with volunteers from the businesses and communities affected to address the immediate impacts. This work continues as the impact is better understood, with extensive support and advice being offered. Early priorities for the recovery approach include: grant schemes to enable financial support to those affected; ongoing clean up; community engagement; repair of key infrastructure; audit and assessment of the impact on individuals, businesses, residential and infrastructure; advice and guidance to those affected; learning lessons to be better prepared for any reoccurrence; liaison with partners about recovery, and liaison with Government.
4. Inevitably there will be lessons to be learned for all agencies as a result of this major event for the city, about the response to the incident, about recovery and about future resilience. We will undertake our statutory Section 19 responsibilities and complete a Flood Incident Report and also produce a lessons learned report for Corporate Governance and Audit Committee. The context of austerity is relevant in learning these lessons, as is our ambition to be a compassionate city with a strong economy.
5. Given the fast moving pace of developments, it is likely that supplementary information, including photographs, will be tabled at Executive Board, that will update on the impact and also provide a more comprehensive and coherent city recovery plan.

Recommendations

Members of Executive Board are recommended to:

1. Thank staff, partners, local ward members, community representatives, volunteers and all those affected by the floods for their efforts in supporting the recovery operation;
2. Note the implementation of a Council Flood Emergency Management Team, led by the Assistant Chief Executive (Citizens and Communities), which met for the first time on the 4th January 2016.
3. Note that we are working with other councils and partners, especially Calderdale Council, West Yorkshire Police, West Yorkshire Fire and Rescue, the Environment Agency and other key partners on the recovery work at both a local and West Yorkshire level.

4. Endorse the financial support and advice arrangements that have been put into place to support affected householders and businesses.
5. Note the funding provided by Government to support the schemes at paragraph 3.1.2 and ask the Deputy Chief Executive to keep a record of all relevant expenditure associated with responding to Storm Eva.
6. Require the Director of City Development to work with the Environment Agency to bring a report to Executive Board as soon as possible on the city's flood alleviation developments including plans for seeking Government support to progressing phase 2 and 3 of the Leeds Flood Alleviation Scheme.
7. Request that the Chief Executive write to the relevant Secretary of State requesting the urgent approval of £3m to allow for preparatory and design work to commence on Phase 2 of the Leeds (River Aire) Flood Alleviation Scheme with a firm commitment being provided by Government to support both phases 2 and 3.
8. Require the Director of City Development to work with the Environment Agency to identify measures that could be undertaken to increase flood resilience for all communities affected Storm Eva.
9. Require the Director of City Development to complete a full assessment of all impacts of Storm Eva on city infrastructure and develop proposals for the necessary repair and rebuild work that maybe necessary, including work required on Linton Bridge.
10. Request that the Director of City Development consider the development of a regeneration based approach to help Kirkstall recover from Storm Eva.
11. Require the Director of City Development to make arrangements to undertake a statutory Section 19 investigation into the causes and impacts of the Storm Eva flooding event.
12. Require the Assistant Chief Executive (Citizens and Communities) to oversee the development and delivery of a Storm Eva Strategic Recovery Plan and report back to Members on this plan as well a further update on recovery efforts in March 2017.
13. Require the Assistant Chief Executive (Citizens and Communities) to undertake a lessons learned exercise and provide a formal report on this to the Council's Corporate Governance and Audit Committee.
14. Require the Assistant Chief Executive (Citizens and Communities) to ensure experiences and impacts in Leeds are fed into the national review of flooding.

1 Purpose of this report

- 1.1 To describe the impact of Storm Eva in Leeds taking into account the immediate response and the short-term recovery work, within the context of previous reports on flooding and relevant flood alleviation schemes.
- 1.2 To secure agreement to the strategic recovery approach for the short, medium and longer term especially financial support, advice and guidance, community engagement, infrastructure repair and flood alleviation proposals.
- 1.3 To outline the approach to learning lessons about the effectiveness of our arrangements to respond and recover to incidents of this nature.

2 Background information

- 2.1 Flooding is not a new issue to Leeds. In 2000, the city centre was only centimeters away from flooding with further near misses in 2004, 2007 and 2008. These events also affected communities beyond the city centre. More recently, Leeds has also faced a wide range of local flooding incidents (particularly in August 2014 and August 2015) in various areas of the city, sometimes caused by river water, at other times by surface water, or a mixture of both. Through our statutory Section 19 reports, the nature of these incidents is described in the relevant Flood Incident Reports which are published on the council's website.
- 2.2 Previous estimates by the Environment Agency were that over 4,500 residential and commercial properties were at risk of approximately £400m of direct damage were there to be a major flood from the River Aire in Leeds. There were relevant reports to Executive Board between 2009 and 2014 on this matter with the Leeds (River Aire) Flood Alleviation Scheme report dated 10th February 2012 informing Members that the proposed £188m flood defence scheme, providing a 1 in 200 year standard of flood protection, would not be funded in the near future. In light of that a phased approach had to be adopted and a report to Executive Board on 4th September 2013 proposed implementation of phase 1 of the Leeds (River Aire) Flood Alleviation Scheme which has the aim of defending the City Centre against a 1 in 75 year flood event. That £45m scheme has since commenced development with advance mitigation works in Woodlesford having been completed and the main scheme in the city centre projected to complete in 2017.
- 2.3 Storm Eva hit the UK on 26th December 2015, causing an impact in various parts of the country and particularly the North of England. The full impact of the Storm was first felt on the 26th December in communities around the Wharfe. In the early hours of 27th December, the River Aire reached a level of 3.3m, causing extensive flooding, stretching from Kirkstall Bridge Road, through the city centre, and all the way to Crown Point. Some of the flooding gauges on the Aire and the Wharfe could not be used because they had reached their maximum possible readings and the water was still rising. In Armley, there was a peak of 5.2m on the 27th December which compares to a typical level of 1.5m and the previous highest ever recorded level was 4m in 2000.

- 2.4 In other areas Otley recorded levels of 2.014m, Pool 3.978m, Arthington 4.321 and Collingham 5.21m, the majority of which were the highest levels ever recorded. Anecdotal evidence also suggests that both the River Aire and River Wharfe were the most ferocious people had ever witnessed.
- 2.5 A map is attached at annex 1 showing the principal areas affected, although this will be subject to change as further information becomes available.
- 2.6 In summary the story of the Storm Eva flooding event is as follows:
- On the morning of 26th December water levels on the Wharfe were exceptionally high and flooding occurred in Otley and other areas of the Wharfe during the day.
 - In the early hours of 27th December, the Armley flood gauge of the River Aire reached 5.2m which compares to a typical level of 1.5m (the previous highest ever reading at Armley was 4.03m in 2000).
 - Key areas in the city centre including dwellings close to Royal Armouries, The Calls and Bridge Street were flooded. Some residents were evacuated but made their own arrangements. Kirkstall Road was closed, with much of it affected by flooding from Wellington Street up to beyond the Cardigan Arms, the Bridge and the new Kirkstall Forge shopping area.
 - Further flooding associated with the River Aire occurred in Stourton and in Methley and Mickleton. The Wharfe flooded at Otley, Pool and Collingham.
 - Early estimates by the Environment Agency of properties affected suggested 300-400 businesses and up to 2000 residential properties. There were more than 70 requests of help from the Fire Service and between 400-500 calls into the council's contact centre for assistance, e.g. for sandbags or other help.
 - Industrial units of all sizes, warehouses, smaller offices and studio spaces were affected, as well as retailers, restaurants and farms having been affected, with a severe impact on machinery, stock, premises, infrastructure, and many facing food hygiene issues as well. Some larger employers in the city centre were also affected.
 - Other businesses were disrupted rather than devastated, with significant damage to telecoms and internet infrastructure. Business was most adversely affected in the Kirkstall Road area and Hunslet and Stourton, with some city centre and Otley businesses affected as well.
 - Significant risks on key infrastructure sites were identified, including flood protection for both the VodaPhone site off Kirkstall Road which provides important communications for Council, Police and NHS and the Power Sub Station on Redcote Lane, Kirkstall which provides power for 50,000 properties.
 - Linton Bridge, near Collingham, suffered significant structural damage and will be closed for some time whilst repairs are undertaken. Diversions are in place.

- Some council buildings have been significantly damaged. The Assisted Living Centre saw four feet of water in the office, with fleet vehicles lost floating down the river, a huge loss of equipment and supplies, and power failure. At the Industrial Museum in Armley, the flood water was four feet above the metal sign which signifies the highest previous flood - in 1868, and there has been a gallant effort to recover collections and clear up. It was similar at Thwaite Mill.
- There has been no damage to other schools or children's centres.
- Leeds Rhinos faced significant disruption to its 80 staff, 120 pro players and everyday community use of indoor and outdoor facilities. Everyone from Rhinos, Carnegie and Leeds Rugby Foundation had to be transferred elsewhere and it is likely to take 6 to 12 months to recover at a cost of £1m+. This is one example of a wider ongoing issue about inability to get insurance without a flood solution.
- The floods also caused major impacts on other sporting facilities including, for example, Wetherby Ings.
- In Allerton Bywater whilst there was no flooding in the village itself, there was severe internal flooding to properties along Barnsdale Road which is an area prone to flooding.
- In Mickeltown there were significant concerns about potential flooding and with the risk being so high preparations were made to evacuate 600 properties including arrangements for a rest centre. Thankfully water levels receded before an evacuation was commenced, however, the fact it came so close is a cause for concern.
- Members will be aware that the first phase of the flood alleviation scheme has been completed at Woodlesford. The flood protection measures that have been implemented did withstand the river flooding caused by Storm Eva. However, it is the case that the river did flood into the Canal further upstream, which did cause some flooding to occur in the Woodlesford area.

2.7 Council services, partners and volunteers provided the best service they could to help with the clean-up operation, demonstrating the council values and a strong community spirit. The response was limited by the fact that it was the closedown period, however, this also meant fewer people were trying to get around the city and more people were available to volunteer. We estimate that there were more than a thousand volunteers helping across the city and well over a hundred council staff supporting the response.

2.8 It is a point of significant note that had this flooding event occurred on a normal working day there would have been significant disruption to a major regional centre with thousands of people unable to get to work - Leeds' workforce amounts to 469,000 people with a large number of people travelling into the city from other local authority areas. Key road networks would have been closed as a consequence of the flooding causing significant disruption to public transport, and resulting in thousands of people unable to access work, schools, colleges, universities, hospitals and other vital services. The economic cost of Storm Eva is

yet to be calculated and will be a significant figure, however, had this occurred on a normal working day the economic cost would have been far greater.

2.9 Some of the highlights that illustrate the level of response include:

- extensive council services deployed with road signage, the clean-up, gully cleansing, community engagement, customer services and website changes;
- councillors meeting those affected, galvanising volunteers and helping with the clean-up;
- weather warnings, situation reports and communications updates issued;
- a swift, decisive and effective response to council ICT failures caused by flooding in a third party provider data centre;
- council's Emergency Control Centre operational and additional on-call staff;
- hundreds of media enquiries handled;
- senior staff and councillors overseeing the situation and in regular contact;
- deployment of sand bags to key sites;
- support from the Army, as well as an extensive range of partners;
- planning for Storm Frank on 31 December, which thankfully didn't materialise in this region;
- skips and other equipment provided free by commercial providers;
- rest centres made operational ready for potential major evacuation, and;
- various services involved in visiting those affected, such as environmental health, economic services and council tax/benefits.

2.10 There was significant media interest locally, as well as national and international interest in the floods. During the response phase, we worked with West Yorkshire Police to provide information through to Cabinet Office Briefing Rooms (COBRA). The Council Leader was in close touch with Secretary of State Greg Clarke, including securing his visit to the city on 30th December to raise awareness of the impact and issues about the effectiveness of flood defence schemes and resources. The HRH Duke of York also visited the city on 7 January to talk to those affected by flooding and involved in the response. The newly appointed Flood Minister for Yorkshire, Robert Goodwin MP, will be visiting the city on 14 January 2016. Some of the key communications statistics are as follows:

- Significant local, national and international coverage of flooding in the media, reaching a peak 922 articles on Monday 28th December with a potential reach of 1.33billion people.

- Key messages delivered by the Leader of Council featured in various publications on topics including: the flood alleviation scheme in Leeds and the decision by Government in 2011 to just fund phase 1 (a £45m scheme) of the previously proposed £188m scheme that had been prepared and included in the Environment Agency's work programme, subject to further discussions on funding; the need for Leeds to receive the same level of financial support as other areas considering the significant risks and impact of flooding on businesses in the city centre; support available to businesses and homeowners; and the response to events and updated reactive activity.
- 73 tweets from @lcc-news between 24/12/15 and 04/01/2016 resulting in 581,442 Impressions and 14,124 Engagements, with a peak on 27/12/2015. Notable tweets included on the number of properties affected, support for businesses, appeals not to drive on Kirkstall Road and council support for affected residents.

3 Main Issues

3.1 Immediate recovery

3.1.1 The immediate recovery process overlapped with the emergency response, in the last days of 2015 and the very early part of 2016. The main areas of focus have been:

- developing grant schemes to enable financial support to those affected;
- ongoing clean up;
- community engagement and communications;
- assessment and repair of key infrastructure;
- audit and assessment of the impact on individuals, businesses, residential and infrastructure;
- responding to enquiries through the council's contact arrangements including the flood email address and telephone helpline arrangements;
- giving advice and guidance to those affected;
- learning immediate lessons to be better prepared for any reoccurrence, and;
- liaison with key partners and other councils through the West Yorkshire Resilience Forum, and liaison with various government departments about recovery and preparedness for subsequent incidents.

3.1.2 Leeds received an initial payment of £2.86m on 30th December as part of the Government Scheme, to help residents and businesses. Indications are that this £2.86m equates to approximately 25% of what Leeds will be due if the estimates on the number of households and businesses affected are accurate. If they are,

Leeds could receive a total of approximately £11.44m to support recovery from Storm Eva. We received a further £1.8m on 11th January taking the total received to date to £4.66m. This budget provision is to fund the grant schemes available. Separate provision is being made available for council tax and business rate relief. £40m has been set aside by Government for the areas affected by Storm Eva, which covers a range of authorities in the North of England, to fix flood defences that were overwhelmed which will include repairs to pumping and barriers and clearing blockages in rivers.

- 3.1.3 The grant funding received from Government has been used to provide households affected by flooding with a £500 cash payment to help with recovery costs; £2,500 grants to businesses affected to help with recovery; and a £5000 grant scheme for businesses and householders to make their properties more resilient to future flooding events. In addition to these cash grant schemes, those householders and businesses who have been particularly affected will be entitled to claim/receive council tax or business rate relief for a minimum of three months or longer if needed.
- 3.1.4 Following these early commitments, schemes were published for both residents and business grants on 7th January and communicated to councillors, staff and the public. We also refer to related schemes (e.g. Yorkshire Water) on our webpages. The first payments to those most affected have been made and we anticipate the rate of payments being made to increase significantly the next two weeks.
- 3.1.5 We will be publishing a further scheme as soon as possible for the £5,000 resilience grants.
- 3.1.6 Leeds Community Foundation, at the request of the Council, has also established a fund raising appeal so that they can administer grants to those residents, charities or social enterprises who need it. Donations can be made online and grant applications can be made. The Government have also committed to match-fund any funds raised in appeals of this nature. The City Council have also requested that grants from the fund raising appeal be used to support residents and communities not specifically affected by Storm Eva, but nevertheless are communities who have previously been flooded.
- 3.1.7 Ward member briefings and discussions with senior politicians took place on the first working day back so that there could be active engagement in the recovery work and lessons learned. Community engagement events are taking place in affected areas with councillors, officers and relevant partners.
- 3.1.8 The West Yorkshire Resilience Forum, a statutory body to cover our responsibilities under the Civil Contingencies Act, which is jointly chaired by Police, Fire and the Council, met on the 4th January 2016 to ensure there is an effective framework for partnership working to deal with the recovery issues. Leeds will play a key role in this, and has already established an officer group to support the recovery arrangements, as well as using local arrangements for recovery, such as business and community impact, infrastructure, understanding the financial impact, communications, lobbying and lessons learned.

- 3.1.9 The city has over 150 structures (bridges, culverts, retaining walls) that will need investigation to assess the extent of any damage. All key and high risk pieces of infrastructure have been initially assessed with no major causes for concern being identified other than Linton Bridge. All key infrastructure assets will be subject to review to see if there is any further damage identified, however, continuing high water levels will impede the full and detailed investigation of many pieces of infrastructure, particularly bridges. There were a number of minor carriageway impacts distributed across the affected areas. These are no longer causing any traffic impacts but will need to be addressed as part of our maintenance obligations.
- 3.1.10 A further infrastructure issue which continues to cause traffic congestion in Otley relates to the closure of the A59 at Kexgill by North Yorkshire County Council due to a potential landslide.
- 3.1.11 We are also aware of significant impacts to other infrastructure including power generation, drainage and sewers and retaining walls on private land and property which will also need to be fully considered as part of the flood recovery and flood alleviation work that is now being progressed.

3.2 **Business Impact and Recovery**

- 3.2.1 The flooding has had a severe impact on many businesses in Kirkstall and Hunslet, and has caused disruption to several businesses in the city centre and in Otley. Several businesses, including some large manufacturers, have suffered significant damage to their premises, plant and machinery.
- 3.2.2 In addition to the substantial support from the Council's cleansing team, other emergency response bodies, and volunteers the main actions have included:
- a package of support to businesses has been designed and is operational comprising advice and property searches for firms needing urgent alternative accommodation, a webpage and email and telephone contact service for businesses has been established, and a financial support scheme launched;
 - around 200 businesses have been contacted directly, most of them face-to-face;
 - the Manufacturing Advisory Service have been commissioned to make contact with and provide support to the manufacturers that have been affected;
 - an application form and process has been implemented for the Government business financial support scheme, and;
 - the visit to affected businesses in Leeds on 29th December 2015 by Greg Clark MP, Secretary of State for Communities, was organised, and subsequent liaison has been undertaken with CLG's Emergency Planning team and BIS.

- 3.2.3 Whilst the flooding did have a major impact on the city centre, it did not impede the main retail and business core of the city, however, those in close proximity to the River Aire and associated watercourses (e.g. sewerage and drainage systems linked to the River Aire) were significantly affected. However despite this impact the overwhelming majority of the city centre retail, business and cultural quarters continued to function as normal in the immediate aftermath of Storm Eva.
- 3.2.4 We are also working with the Leeds City Region Local Enterprise Partnership to secure support to help businesses recover. Along with Calderdale, who also face significant challenges, we are also making the case for a specific scheme to support manufacturers.
- 3.2.5 Whilst a lot of support is being provided to businesses affected, the challenges are significant and work will continue for many months to support full recovery. In Kirkstall, there are specific challenges considering the nature of many small and medium enterprises and a regeneration type approach is being considered to provide the level of support that may be required to help small businesses in Kirkstall fully recover. Without such a plan there are significant risks regarding the viability and sustainability of both individual businesses and the wider economic area.
- 3.2.6 For some businesses there will be an impact on employees, particularly in the short term as businesses are unable to trade or recover to the extent of their previous operations. The council's employment and skills service will work closely with such businesses and those employees affected to help people find alternative work both in the short, medium and longer term.
- 3.2.7 There are also significant insurance issues for businesses and many, particularly in Kirkstall, were unable to get insurance so were uninsured, and many may struggle to renew insurance policies without adequate flood protection being in place. There are also issues with delays in the attendance of loss adjusters to assess claims quickly which is hampering some businesses in their effort to recover quickly. The council through its Chief Officer for Economy and Regeneration is liaising with the Association of British Insurers on these issues.

3.3 **Strategic recovery plan**

- 3.3.1 The Council is the lead agency locally for recovery. Councillor Richard Lewis, Executive Member for Regeneration, Transport and Planning, is the Executive Member with responsibility for leading the recovery and especially improving the city's resilience to the impact of flooding. James Rogers, Assistant Chief Executive (Citizens and Communities) is the named Strategic Recovery Officer in the Council's Emergency Handbook and he is leading the officer work to develop and deliver the recovery plan.
- 3.3.2 It is worth noting that national guidance and experience suggests that strategic recovery:
- is a complex and long running process involving many more agencies and participants than the response phase;

- is about rebuilding, restoring and rehabilitating the community, but it is more than simply the replacement of what has been destroyed and the rehabilitation of those affected;
- needs arrangements that recognise the complex, dynamic and protracted nature of recovery processes and the changing needs of affected individuals, families and groups within the community over time;
- is best approached from a community development perspective, conducted at the local level with the active participation of the affected community and a strong reliance on local capacities and expertise. Recovery is not just a matter for the statutory agencies - the private sector, the voluntary sector and the wider community will also play a crucial role;
- is most effective when agencies involved in human welfare have a major role in all levels of decision-making which may influence the wellbeing and recovery of the affected community, and;
- will cover humanitarian/welfare, economic, infrastructure and environmental aspects to the plan.

3.3.3 The West Yorkshire Resilience Forum (WYRF), a statutory body to cover our responsibilities under the Civil Contingencies Act, which is jointly chaired by Police, Fire and the Council, will need to ensure that there is an effective framework for partnership working to deal with the recovery issues. Leeds will play a key role in this, and has already established an officer group to support its own recovery arrangements. Work with partners so far has been done at a West Yorkshire level or through existing bilateral arrangements, however, arrangements are currently being made to establish a Leeds Strategic Recovery Group which will include all key partners.

3.3.4 A Leeds Strategic Recovery Plan will be developed to guide our recovery work and the plan is expected to be based around the following headings:

- business recovery
- community recovery and capacity
- infrastructure repair and development
- communications, media, public affairs
- city resilience and preparation for future incidents

3.3.5 An important aspect of being prepared for future events is to take the opportunity to learn lessons about the effectiveness of the city's resilience and emergency planning arrangements. There is a great opportunity to use this incident to improve our responsiveness as a council and a city to emergencies. Two of the standing risks on the corporate risk register are about a failure in council services and business continuity in the city, so it is a good opportunity to use this to refresh those action plans as well. There is government guidance on best practice on learning lessons and also extensive literature from the Emergency Planning College, which we will draw on during our process, as well as using own

Emergency Planning Handbook. We will undertake this process during January and February. We will use the following headings to consider the lessons learned:

- people
- process
- ICT
- Culture
- communications

3.3.6 We will use the following questions to prompt contribution and provide a framework:

- what went well?
- what could have gone better?
- how can we improve the effectiveness of our arrangements and our resilience?

3.4 **Flood Alleviation**

3.4.1 Previous estimates by the Environment Agency were that over 4,500 residential and commercial properties were at risk of approximately £400m of direct damage were there to be a major flood from the River Aire in Leeds. There were relevant reports to Executive Board between 2009 and 2014 on this matter with the Leeds (River Aire) Flood Alleviation Scheme report dated 10th February 2012 informing Members that the proposed £188m flood defence scheme, providing a 1 in 200 year standard of flood protection, would not be funded in the near future. The £188m scheme had previously been subject to significant preparatory work and had been included in the Environment Agency's work programme, subject to further discussions on funding.

3.4.2 In light of that a phased approach had to be adopted and a report to Executive Board on 4th September 2013 proposed implementation of phase 1 of the Leeds (River Aire) Flood Alleviation Scheme which has the aim of defending the City Centre against a 1 in 75 year flood event.

3.4.3 That £45m scheme has since commenced development with advance mitigation works in Woodlesford having been completed and the main scheme in the city centre projected to complete in 2017. The Woodlesford aspect of the scheme was completed some months ago.

3.4.4 The new defences have been designed to provide additional protection for the city centre and over 3,000 homes and 500 businesses with protection against flood events from the River Aire and the Holbeck, extending 4.3km between Leeds train station and Thwaite Mills. Phase 1 at Woodlesford was completed in 2014 to give protection to residents against a 1 in 200 year flood event from the River Aire and it is believed that without this scheme, Woodlesford would have seen more significant flooding during Storm Eva.

3.4.5 The council is of the view that urgent work needs to now be progressed on phases 2 and 3 of the Leeds (River Aire) Flood Alleviation Scheme. Officers estimate that £3m is urgently needed to fund preparatory and design work for

phase 2 and this report proposes that Government be requested to urgently provide funding to allow this work to commence.

3.4.6 In addition to phase 2 and 3 of the Leeds (River Aire) Flood Alleviation Scheme there is recognition that other areas of the city, particularly communities along the Aire downstream of the city centre and communities along the Wharfe, are particularly vulnerable to flooding. It is, therefore, essential that wider work is undertaken to seek to increase flood resilience for communities affected across the whole Leeds district.

3.4.7 Another area of flood resilience activity relates to supporting communities to develop their own capacity to better respond to the risk of flooding. There are good examples, particularly in Garforth, and one now developing in Kirkstall, where communities are coming together to develop locally based solutions. Colleagues in the council's locality teams will support communities with this work including sharing good practice across the city.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The Chief Executive provided updates during the initial response to all members and Leeds MPs on 29th and 31st December, while additional member briefings, took place on the council's first working day back after the Christmas closedown, 4th January 2016, to ensure active engagement in the recovery work and lessons learned. There is regular liaison with partners and with government.

4.1.2 Community engagement events began during the week beginning 4th January. At the time of writing community engagement events have either taken place or are being arranged in Kirkstall, Otley, Collingham, Methley/Mickeltown, Allerton Bywater and the City Centre/Holbeck. More will be arranged as required and requested by local members and communities.

4.1.3 Specific proposals to further mitigate the risk of flooding and its impacts upon residents, businesses and communities have been, and will continue to be, subject to specific consultation and engagement arrangements.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Further initiatives to mitigate the risk and effects of flooding across the city will be subject to detailed Equality Impact Assessments to ensure that the most disadvantaged are not adversely impacted and that individual needs and the requirement to make reasonable adjustments where necessary are recognised.

4.2.2 Equality impact considerations are built into the council's own emergency and business continuity management arrangements.

4.3 Council policies and Best Council Plan

4.3.1 Under the council's renewed Best Council/Best City ambition agreed by the Executive Board in September 2015, Leeds aspires to be a compassionate city with a strong economy, supported by an efficient and enterprising local authority

that works effectively with partners and communities. The response to December's flooding in Leeds was a testament to this compassion and joined-up working while the commercial effects highlight the importance of managing the risk of flooding for individual businesses affected (owners and employees) and the wider economy of Leeds.

4.3.2 The arrangements detailed in the report form part of the council's Emergency Planning Policy, Business Continuity Management Policy and Local Flood Risk Management Strategy.

4.4 **Resources and value for money**

4.4.1 In line with the council value of 'spending money wisely', the council is committed to using its resources in the best possible way in both the initial response and longer-term recovery stages from a flooding incident. The report details how staffing and financial resources were deployed during the Christmas period to maintain service delivery and help residents and businesses affected and also the ongoing arrangements underway and planned.

4.4.2 The Government have pledged a £50m grant support package for businesses and householders across the North of England affected by Storm Eva. Leeds City Council has received £2.86m thus far with indications that this represents 25% of what will be received in total for the grant schemes subject to the numbers of businesses and householders affected being at the level currently projected. Therefore, Leeds currently expects to receive approximately £11.44m of support for householder and business grant schemes.

4.4.3 Additional funding to support council tax and business relief schemes will be funded separately by Government.

4.4.4 Government have also committed £40m to authorities in the North of England affected by Storm Eva to repair and maintenance costs affected by Storm Eva and the cost of repair to Linton Bridge is currently estimated to be £1m to £2m.

4.4.5 Individual proposals to further mitigate the risk of flooding will be supported by fully costed business cases.

4.4.6 Consideration is also being given to the extent to which the council can utilise the Belwin scheme to cover some of the costs incurred following Storm Eva, however, it should be noted that the conditions of the Belwin scheme are challenging and further work is needed on this issue.

4.5 **Legal Implications, Access to Information and Call In**

4.5.1 There are no specific legal implications or access to information issues with this report. The report is subject to call-in.

4.6 **Risk Management**

4.6.1 The events of Storm Eva highlighted the risk the city faces from flooding. Unprecedented levels of rain fell in many parts of the country with river levels reaching new highs. However, the risk can be managed down with arrangements

put in place to mitigate both the potential causes and effects of a flooding incident. The report details the importance of a joined-up response from Government, the council, partner agencies and communities and individuals themselves to manage the risk.

- 4.6.2 The council has a specific role as the lead local flood authority for the city and, under the Flood Water Management Act (2010), has a duty to produce a Local Flood Risk Management Strategy (LFRMS). Leeds' LFRMS was adopted in 2014 and describes the approach to reducing flood risk from surface water, ordinary watercourses, groundwater and small reservoirs. This is supplemented by the Strategic Flood Risk Assessment which collates information on all known sources of flooding, maps the areas with different probabilities of flooding within the district and informs the development of council policy on managing flood risk and the allocation of land for future development.
- 4.6.3 The risk of flooding in the city centre is being reduced through delivery of the Leeds (River Aire) Flood Alleviation Scheme, however, the original £180m proposed scheme was not funded and only phase 1, an investment of £45m, has thus far been progressed with completion expected in 2017.
- 4.6.4 To extend the Flood Alleviation Scheme to such areas as Kirkstall would require significant additional investment. However, in light of the River Aire having got to a metre higher than ever before, the Environment Secretary has committed to reviewing this scheme to ensure that it can protect the businesses and communities in Leeds.
- 4.6.5 This report details therefore the need to urgently progress Phases 2 and 3 of the Leeds (River Aire) Flood Alleviation Scheme and work will now be progressed to secure relevant Government and Environment Agency support for this.
- 4.6.6 The council's corporate risk register contains specific risks on a major flooding incident in Leeds, major ICT failure and the preparation and response to a major incident (both the external effects and the impacts on the council's ability to deliver critical services). Three key elements to managing the corporate flooding risk are to complete the planned schemes under the Local Flood Risk Management Strategy; develop the Leeds Flood Alleviation Scheme and develop local initiatives to improve the resilience of communities at risk of flooding.
- 4.6.7 The corporate risk register also includes risks around both the council's in-year budget and medium-term financial strategy. Significant financial risks arising from the initial response and recovery to this incident are also referenced in this report.
- 4.6.8 All corporate risks, and the action plans in place to mitigate them to an acceptable level, are reviewed on an ongoing basis and those related to flooding will be updated again in response to recent events.

5 Conclusions

- 5.1 The impact of Storm Eva was significant for Leeds and other areas in Yorkshire. Significant work has already been undertaken to help recovery and plan for the future but recovery work will continue for some time. We are still building a picture

of the full impact from this event. Immediate support is being provided to householders and business affected and many will also need longer-term support. Future flood resilience and flood alleviation is now a critical issue for the city.

6 Recommendations

6.1 Members of Executive Board are recommended to:

6.1.1 Thank staff, partners, local ward members, community representatives, volunteers and all those affected by the floods for their efforts in supporting the recovery operation;

6.1.2 Note the implementation of a Council Flood Emergency Management Team, led by the Assistant Chief Executive (Citizens and Communities), which met for the first time on the 4th January 2016.

6.1.3 Note that we are working with other councils and partners, especially Calderdale Council, West Yorkshire Police, West Yorkshire Fire and Rescue, the Environment Agency and other key partners on the recovery work at both a local and West Yorkshire level.

6.1.4 Endorse the financial support and advice arrangements that have been put into place to support affected householders and businesses.

6.1.5 Note the funding provided by Government to support the schemes at paragraph 3.1.2 and ask the Deputy Chief Executive to keep a record of all relevant expenditure associated with responding to Storm Eva.

6.1.6 Require the Director of City Development to work with the Environment Agency to bring a report to Executive Board as soon as possible on the city's flood alleviation developments including plans for seeking Government support to progressing phase 2 and 3 of the Leeds Flood Alleviation Scheme.

6.1.7 Request that the Chief Executive write to the relevant Secretary of State requesting the urgent approval of £3m to allow for preparatory and design work to commence on Phase 2 of the Leeds (River Aire) Flood Alleviation Scheme with a firm commitment being provided by Government to support both phases 2 and 3.

6.1.8 Require the Director of City Development to work with the Environment Agency to identify measures that could be undertaken to increase flood resilience for all communities affected Storm Eva.

6.1.9 Require the Director of City Development to complete a full assessment of all impacts of Storm Eva on city infrastructure and develop proposals for the necessary repair and rebuild work that maybe necessary, including work required on Linton Bridge.

6.1.10 Request that the Director of City Development consider the development of a regeneration based approach to help Kirkstall recover from Storm Eva.

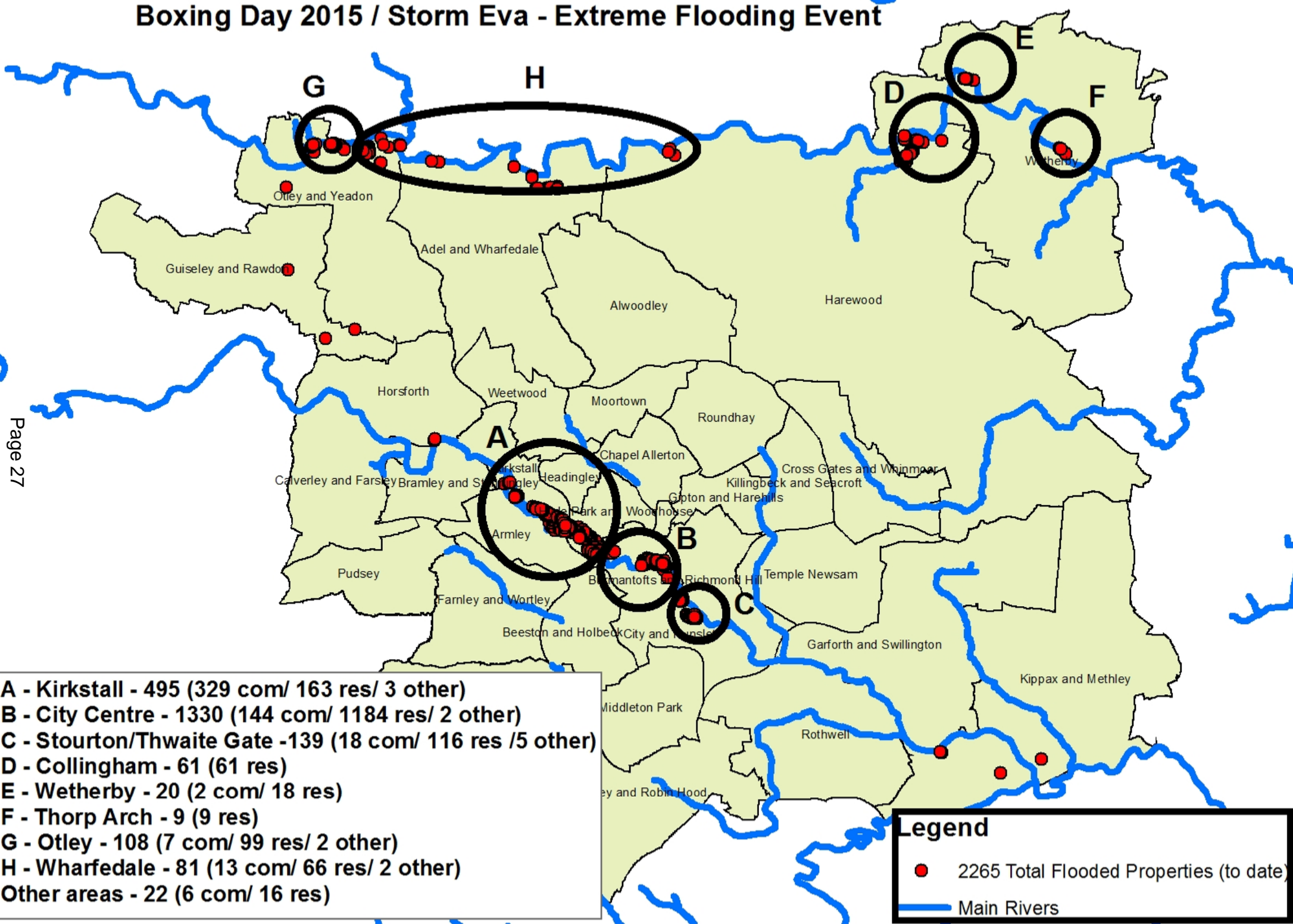
- 6.1.11 Require the Director of City Development to make arrangements to undertake a statutory Section 19 investigation into the causes and impacts of the Storm Eva flooding event.
- 6.1.12 Require the Assistant Chief Executive (Citizens and Communities) to oversee the development and delivery of a Storm Eva Strategic Recovery Plan and report back to Members on this plan as well a further update on recovery efforts in March 2017.
- 6.1.13 Require the Assistant Chief Executive (Citizens and Communities) to undertake a lessons learned exercise and provide a formal report on this to the Council's Corporate Governance and Audit Committee.
- 6.1.14 Require the Assistant Chief Executive (Citizens and Communities) to ensure experiences and impacts in Leeds are fed into the national review of flooding.

7 Background documents¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Boxing Day 2015 / Storm Eva - Extreme Flooding Event



A - Kirkstall	- 495 (329 com/ 163 res/ 3 other)
B - City Centre	- 1330 (144 com/ 1184 res/ 2 other)
C - Stourton/Thwaite Gate	- 139 (18 com/ 116 res /5 other)
D - Collingham	- 61 (61 res)
E - Wetherby	- 20 (2 com/ 18 res)
F - Thorp Arch	- 9 (9 res)
G - Otley	- 108 (7 com/ 99 res/ 2 other)
H - Wharfedale	- 81 (13 com/ 66 res/ 2 other)
Other areas	- 22 (6 com/ 16 res)

Legend

- 2265 Total Flooded Properties (to date)
- Main Rivers

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Report of Director of Environment and Housing

Report to Environment and Housing Scrutiny Board

Date: 2 February 2016

Subject: Performance Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report provides a summary of performance against the strategic priorities for the council and city and other performance areas relevant to the Environment and Housing Scrutiny Board.

Recommendations

2. Members are recommended to
 - Note the most recent performance information in Appendices 1 and 2 and the issues which have been highlighted and consider if they wish to undertake further scrutiny work to support improvement over the coming year in any of these areas.

1 Purpose of this report

- 1.1 This report presents a summary of the most recent performance data, and provides an update on progress in delivering the relevant priorities in the Best Council Plan 2015 – 20.

2 Background information

- 2.1 Members will note that the Best Council Plan (BCP) sets out the Council's key objectives and priorities. This report provides an overview of the relevant Environment and Housing performance relating to this plan, enabling the Scrutiny Board to consider and challenge the council's performance.
- 2.2 This report includes two Appendices showing a summary of the most recent performance information relevant to the new Environment and Housing Scrutiny Board.

3 Main issues

- 3.1 Appendix 1 shows the most recent 2015/16 performance data relating to Housing priorities. Members will see that some of the indicators are designed to track trends rather than report against specific targets, and for these reasons the trend indicators have not been rated. Appendix 2 relates to Community Safety, Waste and Environmental priorities previously within the remit of the Safer and Stronger Scrutiny Board. The main performance issues arising from these progress reports are given below:

3.2 *Appendix 1*

- 3.2.1 Members' attention are drawn to the following performance areas:

- Empty Properties

The target for 2015/16 remains that the Council will return 3200 long term empty properties into use during the year, with 1000 of these to be returned by Private Sector Housing involvement. At the end of December 2015, the number of long term empty properties returned to use this financial year stood at 2,058, representing 64% of the target of 3200. 555 of these were returned by Private Sector Housing.

A further "stretch" target is to achieve by the end of March 2017, a net reduction of 2,000 (equivalent to 400 per annum) in the total number of private sector properties that have been empty for longer than 6 months in comparison to the figure of 5,776 recorded at the end of March 2012. In March 2015 this figure stood at 4532

At the end of December 2015 the figure was 4,304, representing a net reduction of 228 (57% of target of 400) on the March 15 figure and a reduction of 1,462 (73% of target of 2000) on the March 12 figure.

This figure has a tendency to fluctuate throughout the year and can go up or down; the figures for this month reflect the traditional "blip" that occurs around this time of the year due in the main to properties that are in fact occupied by students being recorded on the system as empty until the correct paperwork is returned. Historically this "blip" has always levelled out over the next 2 to 3 months as the correct paperwork is eventually returned. Measures have already been put in place by Council Tax to try

and tackle this problem and in fact the increase this year is less than it has been in previous years because of this. Further work will be done to tackle this problem.

- Homeless Preventions

Performance remains strong and is currently above target.

Homeless Preventions occur when people are assisted through advice or a more intensive intervention to stay in their existing home or make a planned move to sustainable accommodation.

There were 1,608 homeless preventions between October and December 2015 which represent a 78% prevention rate out of the 2,060 cases closed by Leeds Housing Options. The cumulative position so far for 2015/16 (end of quarter 3) stands at 5,096 preventions. This compares to the Q3 2014/15 position of 3,528. The average prevention rate this year is 77%.

Of the 452 non-prevention cases in October through to December, outcomes were as follows:

- 115 statutory homeless cases (full housing duty accepted and Band A award);
- 312 homeless but not priority need (no statutory housing duty and Band B award);
- 17 intentionally homeless cases (no full statutory duty and Band B award unless non-qualifying for council housing on grounds of behaviour); and
- 8 not eligible cases (no housing duty and non-qualifying for council housing as no recourse to public funds).

- Homeless Acceptances

There were 115 Homeless Acceptance in the period October to December 2015. The cumulative position so far for 2015/16 (end of quarter 3) stands at 419 acceptances. This compares to the Q3 2014/15 position of 280.

A housing applicant can be awarded priority for council re-housing on a number of grounds including homelessness, medical need and additional needs such as poor housing conditions. There may well be some cross-over between these reasons: a household might be given an additional needs award for poor housing conditions but equally could be assessed as being homeless because the poor housing conditions make their accommodation, which whilst 'available' to them, 'unreasonable' to occupy for anything other than short term. A homeless priority award carries a direct let status whereas an additional need award generally does not. The Housing Support service has taken on all housing need assessment work and this will have led to an increase in homeless rather than additional need priority awards. There has been a 16% increase in presentations at Housing Options: first week in November 2014 416 people assessed and 537 people assessed in first week November 2015. The increase in homeless acceptances remains low in comparison to previous years: 4,965 households were accepted as being statutorily homeless in 2003/04. The increase in homeless acceptances is also occurring at the same time that temporary accommodation placements are at an all-time low level.

- Temporary Accommodation

As of 31st December 2015, 75 households were placed in temporary accommodation. The services used are those that the local authority would describe as emergency accommodation used to fulfil a housing duty to a homeless household. The exception

to this is the Stonham Women’s Refuge (17 out of the total) which takes referrals from a variety of sources including those outside of the city.

The number of people in temporary accommodation continues to decrease: there were 147 placements at the end of Jul 2015 as opposed to the current number of 75 – this represents a 49% reduction. The most significant change is the phasing out of 50 LEAP (Leeds Emergency Accommodation Provision) units without an accompanying increase in placements in other services. The key to reducing temporary accommodation placements is a focus on homeless prevention and timely move-on from temporary into more settled accommodation.

Of the 75 households in Temporary Accommodation, 61 of these were owed a housing duty to accommodate. The comparison with the other Core Cities is as follows if we equalise the respective populations to Leeds:

Authority Area	Households currently in TA	Number if population adjusted to size of Leeds
Leeds	61	61
Birmingham	991	768
Bristol	524	914
Manchester	507	782
Sheffield	98	137
Nottingham	104	266
Newcastle	39	107
Liverpool	45	71

- Adaptations

Performance for Housing Leeds (% of adaptations completed within target timescales) is currently running at 94.62% for public and 95.35% for private (December figures).

With the establishment of the new assessment / delivery service, the Adaptations Operations Group has now been reformed to discuss operational activities and process improvement for the provisions of adaptations. The group has representatives from Housing Support, Property and Contracts, both Social Care Directorates and the BITMO. The group will look at the different delivery stages and discuss what measures can be taken to increase performance percentages within the different delivery teams involved. The reasons why certain jobs have not met target are detailed below:

- Tenant access issues
- Asbestos issues
- Clarity on the specification
- Processing of referrals

The teams continue to work together in the processing of referrals with a view to improving performance from request of service to completion of work. Regular meetings are carried out with contractors to identify areas for improvement and to also look at how the team can support them in doing this.

The team are also working on a guidance document which will hopefully support the decision made to rehouse customers when it is not reasonable or practicable to adapt a property. Re-housing rather than adapting ensures best use of stock and ensures

that a customer is appropriately rehoused to a property that will fully meet their needs now or in the future.

- Unauthorised Encampments

In 2014/15 there were 40 total encampments (26 LCC land / 14 private land). Since May 2015 there have been 50 total encampments (38 LCC land / 12 private land). There has been a group of Travellers in Leeds since June 2015 who originate from London and Ireland that have stayed in the Leeds boundary and therefore have increased the statistics. The group vacated in November 2015. There were no unauthorised encampments over the Christmas period.

- % Capital Programme Spend

Housing Leeds actual spend and commitments at period 9 is £64m equating to 82.6% of the revised available resources at period 9. The 2015/16 programme has been adjusted down from the initial revised capital programme in June to £90.9m to a more deliverable level on what can realistically be achieved within the year, circa £77.5m however if the rate of spend and delivery continues to accelerate in period 10 the projection will be amended upwards.

A decision was made to stabilise the delivery of the housing capital programme by ensuring the annual spend target over the next 5 years was consistent rather than fluctuating as it has in recent years. This 5 year average figure is a target spend of some £82m per year and thus the £90.9 programme was adjusted down to be more consistent. Spend in 2014/15 was £56m and thus it would require some significant expansion of the operational team to achieve this average figure in 2015/16 hence it was believed only approx. £77.5m could be achieved in, progress has been excellent and it may be possible to achieve more by the end of the year.

- Rent Collection

Rent and Arrears collection stands at 96.86% as at December 2015 which represents a slight increase on the position reported at in September 2015 (96.70%). Performance has not been as strong as it was last year. Income collection followed the typical trend, reducing in December but the gap between performance this year and last year is reducing. The collection rate for December represents a shortfall of £2.96m against total potential rental income (100% rather than the targeted 98%).

Arrears currently stand at £6.67m which is £0.26m higher than the September 2015 figure and £0.86m higher than for December 2014 (£5.81m).

However, Rent Collection and Arrears performance has improved significantly during Q3, and whilst performance remains lower than the same point last year, the gap between current performance and the same point last year has reduced from 1% at the end of Q2 to 0.38% at the end of Q3. However, the gap to year-end target is 1.14% and there is a risk that year end performance will be below target.

Performance is being actively managed to minimise this risk as follows:

- Robust performance management of individual staff and team performance - individual performance information is available on a weekly basis and managers are using this to support / challenge officers to improve performance through 121s and team meetings.
- Income Recovery Action Plans have been implemented for all areas - these focus on training, support and robust management.

- Housing Manager Arrears Procedure workshops were held in June / July 2015, to overview procedure, protocols and performance management.
- An arrears refresher training pack has been developed to support Housing Managers and Team Leaders in training new staff.
- A programme of arrears management training has been delivered to all Housing Officers and Team Leaders by an external trainer, focusing on quality conversations, negotiation and recording quality data in a debt collection / performance environment.
- A Christmas Rent Campaign was undertaken in December 2015.
- A Quarter 4 arrears campaign has started, with a service focus on increasing rent collection.
- Following recent recruitment, 42 housing officers were appointed to fill the current vacancies during late 2015. This includes officers who will work as part of the Enhanced Income Team to support tenants in minimising the impact of welfare reform. Most of these officers have now started in post and will support performance improvements towards the year end.

Universal Credit preparations are well underway for go live on 1 February 2016 for single unemployed tenants.

- Rent Payment Methods
(As requested by the Board. This breakdown will be included in future performance reports.)

Payment Method	December 2015
Cash	47%
Direct Debit	36%
Internet / Automated	9%
Telephone	5%
Other	3%

Cash (rent card) is still the most popular at 47% but it is the most expensive to process for LCC. Direct Debit is also popular (36%).

- Annual Home Visits
As of December 2015, 85.06% of visits have been completed for 2015/16. This compares to a December 2014 position of 61.87%. During quarter 4 Housing Leeds will continue to make contact with remaining tenants to try to arrange a visit. Where tenants have not received a visit by the end of March, these tenants will be prioritised for a visit in the first couple of months of 2016/17.

There is a clear process followed where Housing Leeds is unable to gain access to complete AHVs, including more formal letters advising of the need to gain access under terms of the tenancy agreement and attending properties without an appointment. There is close working with gas contractors to achieve access for the visit alongside a gas safety check, where this is arranged. Officers are also developing greater analysis of cases where there are access issues for the AHV and

gas safety check, and other management information that indicates a risk of tenancy fraud so that investigations can be made.

- Repairs Completed Within Target

Citywide performance for Repairs completed within target stands at 89.18% for December 2015 which is below target for this indicator but is a slight increase on the previous quarter (89.16% in September). There is a known backlog of bricklaying work that has had a significant impact on figures. Recruitment of additional resources is still ongoing however recruitment of some resources since the last reporting period has started to reduce the backlog.

As requested by the Board, please see below a breakdown of this indicator by type of repair (December 2015). This breakdown will be included in future performance reports:

Priority Breakdown Information - City	Total Number of Jobs	Total Number of Jobs Met Target	%
Emergency - 24 Hours	5744	5159	89.82%
Priority - 3 working days	2590	2228	86.02%
General - 20 working days	10387	9547	91.91%
60 Working Days	1018	671	65.91%

- Re-let Days

Citywide re-let days stand at 30.47 (December 2015 year to date figure). There has been a month on month improvement over this quarter and this figure represents a 5.38 day improvement on the May 2015 position previously reported to the Board. The corresponding figure for December 2014 stood at 30.59. Overall for the month of December the average re-let time across East, South and West was at 26.79 days.

Performance improvements have been driven by area housing teams through the tight management of the re-let process, ensuring that void work and advertising through Choice Based Lettings are started as early as possible in the void process. There are also strengthened links between officers in Housing Management and Property and Contracts to ensure that individual voids are managed effectively.

- Lettable Void Properties

Overall the number of lettable voids and the number of voids in works in December 2015 continue to remain low at 360 voids (+110 PFI / New Build - the number of new build, buy backs and PFI which will be discounted once relet). Voids (including the PFI / New Build) account for 0.83% of stock and the % rent loss from voids is 0.90%.

- Under Occupation

A count of all under occupation cases stands at 5,054 at December 2015 with 53% of cases in arrears. The number of cases has increased slightly from the position reported in September 2015 (5,047) but is still below the 2014/15 Q4 position of 5,255.

3.3 **Appendix 2**

3.3.1 Members' attention are drawn to the following performance areas (please note further detail is provided in Appendix 2):

- Burglary

In the 12 months to the end of December 2015 there were 4,889 recorded offences, an increase of 10.5% (468 more offences) when compared to the previous 12 months.

In the last quarter (Oct-Dec), there were 1,285 recorded burglary dwelling offences in Leeds (122 more offences than the previous quarter but 338 fewer offences than for the same quarter in 2014).

The monthly total for December 2015 of 403 offences is a reduction of 86 offences from the previous month and is 36.3% lower (230 fewer offences) when compared to the December 2014 total of 633.

In late 2014 there was a Home Office led change in recording practices for burglary offences relating to houses of multiple occupancy (HMO). This guidance resulted in a separate offence being recorded for each resident in a burgled dwelling, even if there were no internally locked doors. In line with the new guidance, a review of offences took place resulting in a peak of recording occurring in December 2014 to January 2015. The new guidance has led to an ongoing increased level of offences recorded (year on year increase), with the quarterly reduction reflecting the one-off peak in historical recording last year.

- Anti-Social Behaviour

In the 12 months to the end of December 2015, there were 20,046 recorded nuisance and damage incidents (WYP), a decrease of 17.0% (4,103 fewer incidents) when compared to the previous 12 months.

In the last quarter (Oct-Dec) there were 5,109 recorded incidents (135 fewer incidents compared to the last quarter – a decrease of 2.6%).

There were 1,466 incidents recorded for the month of December 2015 which represents a 6.8% increase from the month of December 2014 (93 more incidents).

Through tasking at the Partnership Working Areas, more co-ordinated approaches to tackling ASB issues across agencies have been promoted. Several Problem Orientated Policing Incidents have been set up to tackle specific issues identified through local and district analysis. There also continues to be a high level of satisfaction reported through LASBT customer responses.

- Domestic Violence

(Please be advised that December data is provisional data based on monthly WYP figures. It is possible there will be slight variation to the final WYP performance report when released, but any variation is expected to be minor.)

In the 12 months to the end of December 2015, the twelve month rolling repeat victimisation rate was 36.1% (5,756 repeat victims). This is up by 775 incidents from the previous 12 month period.

The figure for the last 3 months (Oct-Dec) stands at 1,506; this is 29 fewer incidents than the preceding 3 months.

At December 2015, the twelve month rolling repeat suspect rate was 20.9% (3,335 repeat suspects) this is up by 1069 incidents from the previous 12 month period.

The figure for the last 3 months (Oct-Dec) stood at 868 repeat suspects which is 47 fewer than for the preceding 3 months.

There have been a number of campaigns focussing on reassurance and encouraging victims to report. The annual increases in levels of reported incidents is believed to be a reflection of willingness among individuals to come forward and be believed. Although not quantifiable, there is evidence to support this from engagement activity at the "Front Door" service. This service brings together key partners from a range of organisations (including: police, health, drug & alcohol services, children's social work services) to provide a faster, more co-ordinated and consistent approach to domestic violence cases.

- Missed Bins

There has been sustained, good performance in missed bins figures over the past quarter. Overall missed bins (per 100,000) stands at 58.34 at Period 10 which compares with the 76.18 for period 10 in 2014. Garden waste is not included as collections have ceased.

- Recycling

The latest data (cumulative to September 2015) shows the Council is currently recycling 45.2% of household waste.

This is 1.3% lower than the same period last year, and remains consistent with the position reported for Quarter 1.

The current projection for recycling for 2015/16 is approx. 41-42% which is slightly lower than the 2014/15 figure (42.8%) mainly as a result of the reasons outlined below, and takes account of seasonal trends.

There are a number of variations which are contributing to the reduction from last year.

On a positive note there are continued improvements in high quality recycling resulting from the successful implementation of AWC (Alternate Weekly Collection). Across the City the volume of dry recyclables (Green bin material) has increased by around 15% year on year which on its own would have increased the overall recycling rate by 1.2%. However, due to reductions in the volume of garden waste collected, which is very weather dependent, compared to last year (>5%) and this has taken 0.7% off the overall recycling rate.

Finally, some of the kerbside residual waste is also sorted for recycling by one of our contractors (Associated Waste Management). However, the volumes being recycled are lower with more of the waste being sent for energy recovery. This has reduced the recycling rate by over 2%. Once the front end recycling element of the Energy from Waste plant is fully functioning, this decline in recycling from black bin waste will be arrested.

In addition to the above data (September 2015 figures), we are able to report AWC data up to 20th December 2015. This kerbside green bin recycling currently accounts for around 10% of the Council's overall recycling forecast of 42%, i.e. nearly a quarter of the recycling rate is dependent on this waste stream. The table below shows the improvement in each phase since the beginning of the year with all phases showing at least a 2% increase since April based on the last 2 weeks of data.

	First 2 weeks	Last 2 weeks	Increase	Average
AWC1	24.00%	26.80%	2.80%	25.00%
AWC2	22.80%	27.40%	4.60%	24.10%
AWC3	20.60%	23.60%	3.00%	21.80%
AWC4*	21.10%	23.10%	2.00%	22.10%

Note - AWC4 – first real fortnightly collection was 8/6/15.

The highest performance is in the AWC1 and AWC2 areas which were rolled out first in April 2013 / November 2013 and these are well established.

- Landfill
September 2015 figures show 41,520t has been sent to landfill this year to date - this is better than targeted and is a reduction on the figure for the same period last year (72,877t).
Kerbside collected black bin waste stands at 83,289t as of September 2015. This is a decrease on the 85,638t September 2014 position.
- Grounds Maintenance
Between 1st March and 31st December 2014 there were 998 enquires from members of the public, with 196 for the same period this year – a reduction of 80.3%. These issues include a broad range of quality concerns raised by local residents. Some of the improvement will be related to better weather, and some as a direct result of the work that has been undertaken to support contractor staff and skills retention. This has enabled a reduction in the levels of seasonal employees deployed to the work through the addition of a winter mulching programme and efforts have been taken by contractor management to address staff behaviour and undertake additional training. All of the contractor's team leaders are undertaking a programme of training that includes supervisory skills and customer care as key elements of improvement.

4.1 Consultation and Engagement

- 4.1.1. This is an information report and as such does not need to be consulted on with the public. However all performance information is published on the council's website and is available to the public.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 This is an information report and not a decision so it is not necessary to conduct an equality impact assessment. However, some of the data provided will link to wider issues of equality and diversity and cohesion and integration, and there may be occasions when Scrutiny Board members will want to look more closely at these issues, and may request further information to inform their investigations.

4.3 Council Priorities

4.3.1 This report provides an update on progress in delivering the council priorities in line with the council's performance management framework.

4.4 Resources and value for money

4.4.1 There are no specific resource implications from this report, although some performance indicators relate to financial and other value for money aspects.

4.5 Legal Implications, Access to Information and Call In

4.5.1 All performance information is publicly available and is published on the council website. This report is an information update providing Scrutiny with a summary of performance for the strategic priorities within its remit and as such is not subject to call in.

4.6 Risk Management

4.6.1 There is a comprehensive risk management process in the Council to monitor and manage key risks. This links closely with performance management.

5 Conclusions

5.1 This report provides a summary of performance against the strategic priorities for the council and city related to the Environment and Housing Scrutiny Board.

6 Recommendations

6.1 Members are recommended to:


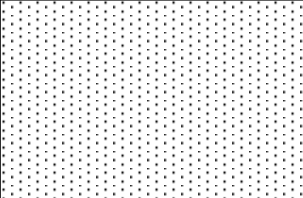


- Note the most recent performance information in Appendices 1 and 2 and the issues which have been highlighted and consider if they wish to undertake further scrutiny work to support improvement over the coming year in any of these areas.

7 Background documents¹




7.1 Best Council Plan 2015 - 20

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



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	A	B	C	D	E	F
1	APPENDIX 1 - Environment and Housing Performance Information September 2015 (Housing)					
2	Area	Objective	Priorities	Our Measures (PI = Performance Indicator)	Target/ Milestone	Quarter 4 2014/15 (Q4) Result (*cumulative)
3	Best Council Plan 2015-20	Promoting sustainable and inclusive economic growth	Facilitating key infrastructure projects to deliver economic and housing growth	PI: Reduce the number of empty homes	3200 total long term (6m+) private sector empty properties returned to use	3,380* 
4					Tracker: Net Reduction Figure (Target of 400 reduction on March 2015 figure of 4,532 = 4,132 in March 2016)	4,532
5		Supporting communities and tackling poverty	Helping people out of financial hardship	PI: Reduce the number of households in fuel poverty	DECC 2012 data - 11.6%	
6				PI: Increase number of homeless preventions	>4,862 (2014-15 YE)	4,862* 
7				Homeless Prevention Rate (% of cases presenting at Leeds Housing Options)		-
8				PI: Reduce number of homeless acceptances	<397 (2014-15 YE)	397* 
9				Tracker: number of households in temporary accommodation		2 (this relates only to PSL temporary accommodation)

APPENDIX

	A	B	C	D	E	F
	Area	Objective	Priorities	Our Measures (PI = Performance Indicator)	Target/ Milestone	Quarter 4 2014/15 (Q4) Result (*cumulative)
2						
10	Other housing measures			PI: % adaptations completed within target timescales from date of application to completion of work (Social Care / H&H / P&C)		Council Housing - 83% Non-Council Housing - 94%
11				Tracker: number of new unauthorised encampments		0
12				Tracker: % of Capital Programme spend	To spend 100% of annual profile by end of year	99%
13				PI: % of rent collected	98%	97.45% 
14				Tracker: Current tenants arrears (£'s)		5.72m
15				Tracker: Rent payment methods used		Not previously reported
16				PI: % of annual home visits completed - YTD	100%	84.01% 
17				PI: % of repairs completed within target	99%	90.22% 

APPENDIX

	A	B	C	D	E	F
	Area	Objective	Priorities	Our Measures (PI = Performance Indicator)	Target/ Milestone	Quarter 4 2014/15 (Q4) Result (*cumulative)
2						
18				Breakdown of repairs completed within target		Not previously reported
19				PI: % overall satisfaction with services provided	77% (Tenant Satisfaction Survey 2012-13)	
20				PI: gross average relet days	<30 days	32.10 
21				PI: number of lettable voids	<544	544 
22				Tracker: Count of all under-occupation cases		5,255
23						
24						

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APPENDIX 2 - Environment and Housing Performance Information December 2015 (Community Safety, Waste & Environment)

Performance area	Performance Reports / Data	BCP Priority?	Summary comments drawing out performance issues for noting/discussion					
Crime - Burglary	Partnership quarterly report card and burglary ward performance overview		Annual Comparison					
			Jan-Dec 2014	Jan-Dec 2015	Change	%		
			Burglary Dwelling	4421	4889	+468	+10.5%	
			Monthly Comparison					
Dec 2014	Dec 2015	Change	%					
Burglary Dwelling	633	403	-230	-36.3%				
Quarterly Trend								
Q3 14/15	Q4 14/15	Q1 15/16	Q2 15/16	Q3 15/16				
Burglary Dwelling	1623	1350	1091	1163	1285			
			Key Issues:					
			<ul style="list-style-type: none"> • City wide, the most frequent method of entry is forced entry; however wards with higher general affluence tend to see higher levels of “euro-profile” burglary dwelling offences. • High volume wards are Hyde Park and Woodhouse, Armley, Gipton and Harehills, and Killingbeck and Seacroft These 4 wards account for 22% of all Leeds recorded burglary dwelling offences in the 12 month period. Recurring localities within high volume wards include Bagby Fields, the Seaforths, and the Hawksworth estate. • Pudsey may be an emerging priority for burglary dwelling offences, experiencing a significant rise in offences over the last 3 months. 					
Anti-Social Behaviour	Partnership quarterly report card and monthly service level data		Annual Comparison					
			Jan-Dec 2014	Jan-Dec 2015	Change	%		
			Nuisance and Damage	24149	20046	-4103	-17.0%	
			Monthly Comparison					
Dec 2014	Dec 2015	Change	%					
Nuisance and Damage	1373	1466	+93	+6.8%				

Quarterly Trend	Q3 14/15	Q4 14/15	Q1 15/16	Q2 15/16	Q3 15/16
Nuisance and Damage	4989	4571	5122	5244	5109

Key Issues:

- Youth related nuisance continues to be the most common cause for concern, accounting for over a third of all nuisance/ damage related calls.
- Alcohol remains a significant contributory factor to nuisance calls, with little variation from previous levels recorded.

Annual Comparison		Jan-Dec 2014	Jan-Dec 2015	Change	%
Repeat	Incidents	4981	5756	+775	+15.6%
Victim	Rate	35.1%	36.1%	-	-
Repeat	Incidents	2266	3335	+1069	+47.1%
Suspect	Rate	16.0%	20.9%	-	-
Total (incidents)		14184	15938	-	-

Monthly Comparison		Dec 2014	Dec 2015	Change	%
Repeat	Incidents	421	509	+88	+20.9%
Victim	Rate	32.9%	35.1%	-	-
Repeat	Incidents	210	275	+65	+31.0%
Suspect	Rate	16.4%	19.0%	-	-
Total (incidents)		1279	1449	-	-

Quarterly Trend		Q3 14/15	Q4 14/15	Q1 15/16	Q2 15/16	Q3 15/16
Repeat	Incidents	1261	1324	1391	1535	1506
Victim	Rate	34.8%	36.8%	36.0%	36.0%	35.8%
Repeat	Incidents	593	733	819	915	868
Suspect	Rate	16.4%	20.4%	21.2%	21.4%	20.6%
Total (incidents)		3620	3600	3865	4268	4205

Key Issues:

- The most common domestic incidents with repeat victims have been violence or verbal disputes.
- Children are recorded as being present in over a third of incidents; between 8 and

Domestic Violence

Partnership quarterly report card and some police data

BCP Objective 1 – Supporting communities and tackling poverty – Reducing the prevalence and impact of domestic violence and abuse.

			10% have “alcohol involved” flags recorded. *Please be advised that December data is provisional data based on monthly WYP figures. It is possible there will be slight variation to the final WYP performance report when released, but any variation is expected to be minor.																																																																													
Missed bins per 100,000	Monthly trend report	BCP Objective 5 – Dealing effectively with the city’s waste – Ensuring waste is collected on the scheduled day (Reduce the number of missed collections).	<p>Latest Available Data – Lunar 10 (Week Commencing 7 December 2015):</p> <table border="1"> <thead> <tr> <th></th> <th colspan="10">2015/16</th> </tr> <tr> <th></th> <th>1</th> <th>2</th> <th>3</th> <th>4</th> <th>5</th> <th>6</th> <th>7</th> <th>8</th> <th>9</th> <th>10</th> </tr> </thead> <tbody> <tr> <td>Residual Black</td> <td>59.68</td> <td>55.47</td> <td>140.38</td> <td>109.62</td> <td>108.79</td> <td>84.20</td> <td>75.77</td> <td>75.42</td> <td>71.97</td> <td>70.78</td> </tr> <tr> <td>SORT - Green</td> <td>68.60</td> <td>75.96</td> <td>69.72</td> <td>73.22</td> <td>69.58</td> <td>61.88</td> <td>55.86</td> <td>55.16</td> <td>42.98</td> <td>43.68</td> </tr> <tr> <td>Garden - Brown</td> <td>82.41</td> <td>85.06</td> <td>105.66</td> <td>99.06</td> <td>95.75</td> <td>82.31</td> <td>85.38</td> <td>63.21</td> <td>70.75</td> <td>0.00</td> </tr> <tr> <td>Overall</td> <td>67.18</td> <td>67.86</td> <td>107.46</td> <td>94.23</td> <td>91.86</td> <td>75.75</td> <td>70.65</td> <td>65.50</td> <td>61.25</td> <td>58.34</td> </tr> <tr> <td>Previous Year</td> <td>85.99</td> <td>85.89</td> <td>91.34</td> <td>72.81</td> <td>115.36</td> <td>88.75</td> <td>81.98</td> <td>64.32</td> <td>58.54</td> <td>76.18</td> </tr> </tbody> </table>		2015/16											1	2	3	4	5	6	7	8	9	10	Residual Black	59.68	55.47	140.38	109.62	108.79	84.20	75.77	75.42	71.97	70.78	SORT - Green	68.60	75.96	69.72	73.22	69.58	61.88	55.86	55.16	42.98	43.68	Garden - Brown	82.41	85.06	105.66	99.06	95.75	82.31	85.38	63.21	70.75	0.00	Overall	67.18	67.86	107.46	94.23	91.86	75.75	70.65	65.50	61.25	58.34	Previous Year	85.99	85.89	91.34	72.81	115.36	88.75	81.98	64.32	58.54	76.18
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YTD Achieved	45.54%	45.40%	45.21%																																																																													

			<p>than the 2014/15 figure (42.8%) mainly as a result of the reasons outlined above, and takes account of seasonal trends.</p> <p>There are a number of variations which are contributing to the reduction from last year.</p> <p>On a positive note there are continued improvements in high quality recycling resulting from the successful implementation of AWC. Across the City the volume of dry recyclables (Green bin material) has increased by around 15% year on year which on its own would have increased the overall recycling rate by 1.2%. However, due to reductions in the volume of garden waste collected, which is very weather dependent, compared to last year (>5%) and this has taken 0.7% off the overall recycling rate.</p> <p>Finally, some of the kerbside residual waste is also sorted for recycling by one of our contractors (Associated Waste Management). However, the volumes being recycled are lower with more of the waste being sent for energy recovery. This has reduced the recycling rate by over 2%. Once the front end recycling element of the Energy from Waste plant is fully functioning, this decline in recycling from black bin waste will be arrested.</p>																				
Tonnage to Landfill (domestic waste only)	Monthly trend report	BCP Objective 5 – Dealing effectively with the city’s waste – Minimising the amount of waste that ends up in landfill.	<p>Latest Available Data:</p> <table border="1" data-bbox="840 853 1854 1061"> <thead> <tr> <th></th> <th>July</th> <th>August</th> <th>September</th> </tr> </thead> <tbody> <tr> <td>Monthly Target</td> <td>11,712t</td> <td>10,913t</td> <td>10,999t</td> </tr> <tr> <td>Monthly Achieved</td> <td>6,563t</td> <td>6,686t</td> <td>5,679t</td> </tr> <tr> <td>YTD Target</td> <td>46,186t</td> <td>57,099t</td> <td>68,098t</td> </tr> <tr> <td>YTD Achieved</td> <td>29,155t</td> <td>35,841t</td> <td>41,520t</td> </tr> </tbody> </table> <p>YTD figures (September 2015) show 41,520t has been sent to landfill - this is better than targeted and is a reduction on the figure for the same period last year (72,877t). Kerbside collected black bin waste stands at 83,289t as of September 2015. This is a decrease on the 85,638t September 2014 position.</p>		July	August	September	Monthly Target	11,712t	10,913t	10,999t	Monthly Achieved	6,563t	6,686t	5,679t	YTD Target	46,186t	57,099t	68,098t	YTD Achieved	29,155t	35,841t	41,520t
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Grounds
Maintenance

Grass Cutting
Report

Resident enquiries:

Dates	Contacts from residents regarding quality concerns
1 st March – 31 st December 2014	998
1 st March – 31 st December 2015	196
Reduction	80.3%

Between 1st March and 31st December 2014 there were 998 enquires from members of the public, with 196 for the same period this year – a reduction of 80.3%. These issues include a broad range of quality concerns raised by local residents. Some of the improvement will be related to better weather, and some as a direct result of the work that has been undertaken to support contractor staff and skills retention. This has enabled a reduction in the levels of seasonal employees deployed to the work through the addition of a winter mulching programme and efforts have been taken by contractor management to address staff behaviour and undertake additional training. All of the contractor's team leaders are undertaking a programme of training that includes supervisory skills and customer care as key elements of improvement.

Exclusions from performance monitoring this quarter:

Street Cleanliness – An update has previously been provided to the Board and there is currently no further update to report. A winter survey is planned for mid-February with the results due to be available at the end of March.

Leeds Quality Park Standard – An update has previously been provided to the Board and there is currently no further update to report.

Ash Tree Dieback – the spread of the disease is continuing to be monitored.

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Report author: Angela Brogden
Tel: 247 4553

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Environment and Housing)

Date: 2nd February 2016

Subject: Provision of Police Community Support Officers in Leeds

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. During the Scrutiny Board’s meeting on 13th October 2015, Members discussed a number of community themed matters including the provision of Police Community Support Officers (PCSOs) in Leeds. In conclusion, the Board agreed to undertake further Scrutiny of this matter and held a number of working group meetings with the Director of Environment Housing; Chief Officer for Community Safety; and the Leeds District Chief Superintendent to discuss the direction of travel for the funding and allocation of PCSOs funded by the Council within the context of the changing and evolving policing structures in Leeds District and across West Yorkshire Police.
2. This piece of Scrutiny work has now concluded. The purpose of today’s meeting is to finalise the Scrutiny Board’s conclusions and recommendations to be submitted to the Executive Board for consideration. A draft statement setting out the Scrutiny Board’s conclusions and recommendations will be tabled at the meeting for Members’ consideration.
3. The Director of Environment and Housing is expected to submit a report to the Executive Board on 10th February 2016 setting out proposed options for the provision of Council funded PCSOs. Once agreed, the Scrutiny Board’s statement will also be appended to the Director’s report for the Executive Board’s consideration.

Recommendation

4. Members are asked to consider and agree the draft statement setting out the Scrutiny Board's findings and recommendations in relation to the provision of PCSOs in Leeds.

Background documents¹

5. None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



Report author: Angela Brogden
Tel: 247 4553

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Environment and Housing)

Date: 2nd February 2016

Subject: Work Schedule

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. The Board's work schedule is attached as appendix 1. This will be subject to change throughout the municipal year.
2. Also attached at appendix 2 are the minutes of the Executive Board meeting held on 20th January 2016.

Recommendation

3. Members are asked to consider the work schedule and make amendments as appropriate.

Background documents¹

4. None used

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Scrutiny Board (Environment and Housing) Work Schedule for 2015/2016 Municipal Year

Schedule of meetings/visits during 2015/16			
June		July	August
		Refreshed Safer Leeds Strategy 2015-2016 SB 21/07/15 @ 1.30 pm	
General Briefings	Scrutiny Board Terms of Reference and Sources of Work SB 30/06/15 @ 1.30 pm Crime and Disorder Scrutiny in Leeds SB 30/06/15 @ 1.30 pm	Director of Environment and Housing Officer Delegations SB 21/07/15 @ 1.30 pm	
Budget and Policy Framework/Pre-decision Scrutiny			
Recommendation Tracking			
Performance Monitoring		General performance update SB 21/07/15 @ 1.30 pm	

Scrutiny Board (Environment and Housing) Work Schedule for 2015/2016 Municipal Year

Schedule of meetings/visits during 2015/16		
September	October	November
Housing Theme	Community Safety Theme	Environment Theme
<p>To consider the following matters:</p> <ul style="list-style-type: none"> • The HRA growth programme with a focus on HRA council house programme and use of Right To Buy receipts. • Progress with the Empty Homes Strategy. • Standards within the Private Rented Sector. • Estate Management arrangements. • Local Lettings Policy. • Enforcement of tenancy agreements. • Briefings on housing management forums. • Temporary accommodation. <p>SB 15/09/15 @ 1.30 pm</p>	<p>To consider the following matters:</p> <ul style="list-style-type: none"> • The role of Police Community Support Officers within the context of new integrated partnership working models, particularly within localities, and future budget pressures. • Improving understanding of the significance of safeguarding issues linked to human trafficking, to help develop an effective multi-agency response. • Tackling prostitution in Leeds from a multi-sector perspective. • Understanding the scope of the city's powers in response to tackling legal highs. • The role and funding of LeedsWatch <p>SB 13/10/15 @ 1.30 pm</p>	<p>To consider the following matters:</p> <ul style="list-style-type: none"> • Recycling – addressing low participation rates in existing AWC areas and viable options for non-AWC areas across the city. • The city's Waste Strategy. • Managing waste in high rise properties. <p>SB 17/11/15 @ 1.30 pm</p>
General Briefings		
Budget and Policy Framework/Pre-decision Scrutiny		<p>Leeds Lettings Policy proposals SB 17/11/15 @ 1.30 pm</p> <p>Provision of PCSOs in Leeds WG 24/11/15 @ 3 pm</p>
Recommendation Tracking	Tackling Domestic Violence SB 13/10/15 @ 1.30 pm	Peckfield Landfill Site SB 17/11/15 @ 1.30 pm
Performance Monitoring		General performance update SB 17/11/15 @ 1.30 pm

Scrutiny Board (Environment and Housing) Work Schedule for 2015/2016 Municipal Year

Schedule of meetings/visits during 2015/16			
	December	January	February
	Housing Theme	Community Safety Theme	Environment Theme
	<p>To consider the following matters:</p> <ul style="list-style-type: none"> • The HRA growth programme with a focus on HRA council house programme and use of Right To Buy receipts. • Progress with the Empty Homes Strategy. • Standards within the Private Rented Sector. • Estate Management arrangements. • Local Lettings Policy. • Enforcement of tenancy agreements. • Briefings on housing management forums. • Temporary accommodation. • Potential implications of the West Yorkshire Combined Authority role and Devolution Agenda on local housing decision-making. • Responsive repairs and maintenance. <p>SB 8/12/15 @ 1.30 pm</p>	<p>To consider the following matters:</p> <ul style="list-style-type: none"> • The role of Police Community Support Officers within the context of new integrated partnership working models, particularly within localities, and future budget pressures. • Improving understanding of the significance of safeguarding issues linked to human trafficking, to help develop an effective multi-agency response. • Tackling prostitution in Leeds from a multi-sector perspective. • Understanding the scope of the city's powers in response to tackling legal highs. • The role and funding of LeedsWatch <p>SB 12/01/16 @ 1.30 pm</p>	<p>To consider the following matter:</p> <ul style="list-style-type: none"> • The role of the Environment and Housing directorate in relation to flooding and the impact on services following the recent floods in Leeds. <p>SB 02/02/16 @ 1.30 pm</p>
General Briefings			
Budget and Policy Framework/Pre-decision Scrutiny	<p>Provision of PCSOs in Leeds WG 9/12/15 @ 10 am</p>	<p>Initial budget proposals 2016-2017 SB 12/01/16 @ 1.30 pm</p> <p>Leeds Lettings Policy proposals - update SB 12/01/16 @ 1.30 pm</p> <p>Provision of PCSOs in Leeds WG 21/01/16 @ 11.30 am</p>	<p>Provision of PCSOs in Leeds SB 02/02/16 @ 1.30 pm</p>
Recommendation Tracking	<p>Peckfield Landfill Site – continued SB 8/12/15 @ 1.30 pm</p>		
Performance Monitoring			<p>General performance update SB 02/02/16 @ 1.30 pm</p>

Scrutiny Board (Environment and Housing) Work Schedule for 2015/2016 Municipal Year

Schedule of meetings/visits during 2015/16		
March	April	May (tbc)
Housing Theme	Environment Theme	
<p>To consider the following matters: <i>(these are subject to change)</i></p> <ul style="list-style-type: none"> • The HRA growth programme with a focus on HRA council house programme and use of Right To Buy receipts. • Progress with the Empty Homes Strategy • Standards within the Private Rented Sector • Estate Management arrangements • Local Lettings Policy • Enforcement of tenancy agreements • Briefings on housing management forums • Temporary accommodation • Potential implications of the West Yorkshire Combined Authority role and Devolution Agenda on local housing decision-making. • Responsive repairs and maintenance. <p>SB 22/03/16 @ 1.30 pm</p>	<p>To consider the following matters: <i>(these are subject to change)</i></p> <ul style="list-style-type: none"> • Recycling – addressing low participation rates in existing AWC areas and exploring viable options for non-AWC areas across the city. • The city's Waste Strategy. • Managing waste in high rise properties. <p>SB 26/04/16 @ 1.30 pm</p>	
General Briefings	Implications of the Housing & Planning Bill 2015 SB 22/03/16 @ 1.30 pm	
Budget and Policy Framework/Pre-decision Scrutiny		
Recommendation Tracking	Peckfield Landfill Site SB 26/04/16 @ 1.30 pm	
Performance monitoring		

EXECUTIVE BOARD

WEDNESDAY, 20TH JANUARY, 2016

PRESENT: Councillor J Blake in the Chair

Councillors A Carter, D Coupar, M Dobson,
S Golton, R Lewis, J Lewis, L Mulherin,
M Rafique and L Yeadon

116 Late Items

There were no formal late items of business submitted, however, at the meeting, Board Members were presented with supplementary information providing illustrative examples of how the floods had impacted upon local businesses, together with a draft Strategic Recovery Plan for Members' consideration. (Minute No. 120 refers).

117 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared at the meeting.

118 Minutes

RESOLVED – That the minutes of the meeting held on the 16th December 2015 be approved as a correct record.

RESOURCES AND STRATEGY

119 Electoral Review of Leeds City Council - Council Size and Electoral Forecast Information for submission to the Local Government Boundary Commission for England

The Assistant Chief Executive (Citizens and Communities) submitted a report which provided the Board with an update on the Local Government Boundary Commission for England's (LGBCE) Electoral Review of the Council's size and also of the number of Wards and Ward boundaries that the City Council has. In addition, the report presented the Council Size evidence and the Electorate Forecast information, as appended to the submitted report, for the purposes of approval by Executive Board prior to submission to the LGBCE.

Members welcomed the significant work which had been undertaken in the compilation of the comprehensive documentation. In considering this matter, the Board highlighted the crucial role played by Councillors, especially in the local Wards that they represent, and emphasised how this role would become even more integral, given the current projections of population growth across the city. A point which Members emphasised needed to be strongly conveyed to the Commission.

Alongside the submission, it was agreed by the Board that the Chief Executive write to LGBCE in order to reiterate from a Council officer perspective the critical role played by Ward Members in a city with the geographic scale and diversity of Leeds.

Draft minutes to be approved at the meeting
to be held on Wednesday, 10th February, 2016

In conclusion, the Board received an overview of the LGBCE's timeframe regarding the undertaking of the review through to the implementation of any decisions made.

RESOLVED –

- (a) That the Council Size evidence and Electorate Forecast information, as detailed in the addendum to the submitted report, be approved;
- (b) That the Chief Executive write to the LGBCE highlighting from a Council officer perspective the critical role played by Ward Members in a city with the geographic scale and diversity of Leeds.

ECONOMY AND CULTURE

120 Storm Eva - Recovery Plan

The Assistant Chief Executive (Citizens and Communities) submitted a report regarding the extent of the impact of Storm Eva in Leeds, and provided details of both the emergency response undertaken at the time and also the short-term recovery work that has followed. In addition, the report sought approval of the strategic recovery approach proposed, with specific reference to financial support, advice and guidance, community engagement, infrastructure repair and flood alleviation proposals. Finally, the report outlined the proposed approach to be taken towards a 'lessons learned' exercise regarding the effectiveness of the Council's arrangements designed to respond to, and recover from incidents of this nature.

At the meeting, Executive Board received further information which provided specific examples of how the flooding impacted upon local businesses, together with a draft Strategic Recovery Plan for Members' consideration. In addition, during the consideration of this item, a range of images illustrating the impact of the flooding across the city were shown.

In considering the submitted report, the following key points were raised:-

- The Board as a whole paid tribute to the resilience of the local residents and those in the business community who had been badly affected by the flooding. In addition, on behalf of the Council, Members placed on record their thanks to all of those communities, Council officers, volunteers, emergency services, partner organisations and armed forces who had given up their time and who made valuable contributions towards the multi-agency recovery work which had taken place to date, and which continued to take place;
- Given the co-ordinating role which continued to be played by the Council in response to the flooding, Members emphasised how these recent events had illustrated the crucial role played by Local Government in the city;
- It was noted that building upon the flood defence schemes as originally proposed, any future feasibility study would look to update and adapt such schemes in order to address the issues which came to light as a result of the recent flooding;

- It was also highlighted that the scope of any future defence strategies would need to be widened in order to consider all water courses affecting the city, and which would require a co-ordinated approach with neighbouring authorities;
- In addition to the comments made around the impact upon the city centre and those areas in close proximity to it, emphasis was also placed upon the impact that the flooding had had upon the more outlying communities;
- Emphasis was placed upon the associated work that the Council could consider in order to mitigate risk of future flooding, such as the establishment of wetlands and reviewing the flooding risk of any sites proposed for development;
- Members highlighted the need to ensure the involvement of any affected communities in the development of associated recovery and regeneration programmes, whilst also providing support to enable communities to develop their own capacity in such areas, in order to harness the community spirit which had been present throughout the response;
- Responding to an enquiry regarding the issues which had been experienced in respect of insurance, the Board received an update on the work which was being undertaken by the Council, in liaison with the Association of British Insurers on such matters;
- The Board also received an update regarding the ongoing actions being taken by the Council as part of an overarching recovery plan, noted the latest statistics in terms of affected properties and businesses, and received the current position regarding the delivery of associated grant schemes.

The Chair advised that the White Paper Motion regarding the issue of flooding, as agreed by Council on the 13th January 2016 had been submitted to Government. In addition, the Board noted that a meeting with the Secretary of State for Environment, Food and Rural Affairs attended by the Leader, the Chief Executive and Leeds MPs had been held earlier in the day. It was highlighted that the Secretary of State had confirmed that the establishment of appropriate flood defence mechanisms in Leeds was a Government priority, together with an acknowledgement that the current city centre flood defences were not adequate. However, it was noted that no commitment was made by the Secretary of State regarding additional funding to provide flood alleviation measures in Leeds. It was noted that representations had been made at the meeting that the establishment of adequate flood defences, which included the initial development of an associated feasibility study, was urgently required. Members were also informed that a further meeting would be scheduled with the Secretary of State in order to progress such matters, and it was highlighted that all-party representation at that meeting would be sought, together with support from the local business community.

RESOLVED –

- (a) That on behalf of the Executive Board, all staff, partners, local Ward Members, community representatives, volunteers and all those

affected by the floods be thanked for their efforts in supporting the recovery operation;

- (b) That the implementation of a Council Flood Emergency Management Team, which is led by the Assistant Chief Executive (Citizens and Communities) and which met for the first time on the 4th January 2016, be noted;
- (c) That it be noted that the Local Authority is working with other Councils and partners, especially Calderdale Council, West Yorkshire Police, West Yorkshire Fire and Rescue, the Environment Agency and other key partners on the recovery work at both a local and West Yorkshire level;
- (d) That the financial support and advice arrangements which have been put in place to support affected householders and businesses, be endorsed;
- (e) That the funding provided by Government to support the schemes detailed at paragraph 3.1.2 of the submitted report be noted, and that the Deputy Chief Executive be requested to keep a record of all relevant expenditure associated with responding to Storm Eva;
- (f) That the Director of City Development be required to work with the Environment Agency in order to submit a report to Executive Board as soon as possible on the city's flood alleviation developments, including plans for seeking Government support for progressing phases 2 and 3 of the Leeds Flood Alleviation Scheme;
- (g) That the Chief Executive be requested to write to the relevant Secretary of State requesting the urgent approval of £3m to allow for preparatory and design work to commence on Phase 2 of the Leeds (River Aire) Flood Alleviation Scheme, and which seeks a firm commitment from Government to support both phases 2 and 3;
- (h) That the Director of City Development be required to work with the Environment Agency in order to identify measures that could be undertaken to increase flood resilience for all communities affected Storm Eva;
- (i) That the Director of City Development be required to complete a full assessment of all impacts of Storm Eva on city infrastructure, and to develop proposals for the necessary repair and rebuild work that maybe necessary, including work required on Linton Bridge;

- (j) That the Director of City Development be requested to consider the development of a regeneration based approach towards helping Kirkstall recover from Storm Eva;
- (k) That the Director of City Development be required to make arrangements to undertake a statutory Section 19 investigation into the causes and impacts of the Storm Eva flooding event;
- (l) That the Assistant Chief Executive (Citizens and Communities) be required to oversee the development and delivery of a Storm Eva Strategic Recovery Plan, and also be requested to report back to Members on this plan, together with a further update on recovery efforts, in March 2016;
- (m) That the Assistant Chief Executive (Citizens and Communities) be required to undertake a lessons learned exercise and provide a formal report on this to the Council's Corporate Governance and Audit Committee;
- (n) That the Assistant Chief Executive (Citizens and Communities) be required to ensure that the experiences of, and impacts in Leeds are fed into the national review of flooding.

(Councillor R Lewis left the meeting at 4.05 p.m., during the consideration of this item)

DATE FOR PUBLICATION: FRIDAY, 22ND JANUARY 2016

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 5.00P.M., FRIDAY 29TH JANUARY 2016

(Scrutiny Support will notify Directors of any items called in by 12.00noon on Monday, 1st February 2016)

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